Actions from Central Area Panel meeting 12th December 2023

Deadline for staff to respond: Thursday 22nd February

All staff please note *Date ACTION completed* refers to when the requested action is done (or planned to be done if outstanding) not this form is filled in.

| Ref & Date Outstanding actions raised | Action | Officer | Response including what is completed & outstanding | Is Action Completed or Outstanding? | Date Action completed or planned completion date? |
|---|---|----------------|---|---|---|
| | | | {Designated officer >>>>>>>>> | >>>>>> | >>>>>> |
| CAO1 (12.09.23) | CA1 of previous meeting to be actioned - Geof Gage to follow up on Norman Williams' concerns regarding laundry room reviews and changes to laundry room doors and provide an update to the next area panel meeting. | Craig Cotton | The laundry room review, involving all 14 sites across the city, will begin 4/3/24. Area Panels and residents will be contacted during March and April and their feedback and views sought. The completion date for this will be 26/4/24. A further update on the review will then be made to all stakeholders in June. | Ongoing | |
| CA2 | Justine Harris to follow up with Chris Vine regarding camera on their estate that has had its cable cut. | Justine Harris | I believe that this question relates to the camera that is located on the garages at Warwick Mount that was reported to have had the cable cut. This has now been repaired and the new metal trunking has been installed to prevent further vandalism. If this relates to another camera please can further information be provided. | Complete | |

| Ref & Date Outstanding actions raised | Action | Officer | Response including what is completed & outstanding | Is Action Completed or Outstanding? | Date Action completed or planned completion date? |
|---|--|---|--|---|---|
| CA3 | Justine Harris / Grant Ritchie / Martin Reid to follow up with relevant services and update Norman Williams on the status of the individual cases that were raised at the meeting. | Justine Harris/Grant Ritchie/Martin Reid | A verbal update will be given to Norman. | | |